

## The Governing Body of Southern Regional College

Meeting of the Education Committee of the Governing Body scheduled for  
**Thursday 18 January 2024 at 17.30 via TEAMS.**

Item No	Item	Papers	Action	Presenter	TOR
1.	Apologies for Absence	Verbal	Noting	Secretary	
2.	Declaration of Interests	Verbal	Noting	Chair	
3.	Minutes of meeting 28 November 2023 <ul style="list-style-type: none"><li>Action Sheet</li></ul>	Enclosed	Approval	Chair	
4.	Matters Arising	Verbal	Noting	Chair	
5.	Chairman's Business	Verbal	Noting	Chair	
6.	Whole College Quality Improvement Plan 2022/23 close out. <ul style="list-style-type: none"><li>Quality improvement assurance</li></ul>	Enclosed	Approval	Mrs Davison	7
7.	Any other business	Verbal	Noting	Chair	

Date and Time of Next Meeting – **Tuesday 27 February 2024 at 17.30** via TEAMS.

### Distribution List:

**Members:** Mr Stuart Harper (Chair), Mr Raymond Sloan (Interim Chief Executive), Dr Liz Finnigan, Dr Laura Milner, Miss Evie Martin, Dr Thomas Moore (Governing Body Chair), Mrs Hilary Singleton and Mrs Angela Whiteside.

**Attendees:** Ms Libby Shackels (Director of Curriculum), Mrs Carolyn Davison (Assistant Director HE & FE Quality Improvement), Mrs Elaine Nesbitt (Acting Assistant Director Apprenticeships & Essential Skills), Mrs Sinead Lavery (Boardroom Apprentice) and Miss Lindsay Armstrong (Secretary to Governing Body).

## TERMS OF REFERENCE

The Education Committee is authorised by the Governing Body to oversee college curricular provision, especially the nature, quality and performance of the provision and the extent to which it meets the needs of the community the College seeks to serve.

The responsibilities of the Education Committee are to:

1. Ensure that the College educational and training mission at all levels [FE, HE etc] is appropriate to the needs of its students and the community;
2. Ensure that the nature, range, accessibility and quality of the College curriculum provision is appropriate to students and employers;
3. Ensure that separately funded and contracted programmes are effectively delivered and monitored;
4. Monitor the impact of DfE strategic proposals, the broader educational environment and current issues in the educational environment on current and future curricular provision;
5. Review the systems used to monitor the quality and effectiveness of teaching and learning;
6. Review the quality of provision of student services including support services, career guidance and learning resources;
7. Review and evaluate students' outcomes including enrolment, retention and achievement rates through the College Self Evaluation Process;
8. Evaluate the relevance of the curriculum to the educational and vocational needs of all of its students including those students with special educational needs;
9. Review and approve local policies that fall within the remit of the Committee;
10. Provide assurances to the Governing Body on the College's higher education provision.