

MINUTES OF A MEETING OF THE SOUTHERN REGIONAL COLLEGE GOVERNING BODY HELD ON TUESDAY 5 DECEMBER 2023 AT 10.00 IN THE BOARDROOM, NEWRY WEST CAMPUS.

PRESENT:

Dr Thomas Moore (Chair)
Mr Raymond Sloan (Interim CEO / Principal)
Mrs Geraldine Campbell
Mr Sean Fitzsimons
Mr Stuart Harper
Mrs Monica Kelly
Mrs Patricia McCaffrey
Mrs Hilary Singleton
Mrs Tracy Strachan
Mrs Angela Whiteside

IN ATTENDANCE:

Ms Libby Shackels, Director of Curriculum
Mrs Ann Marie Hughes, Interim Director of Client Services
Miss Lindsay Armstrong, Secretary to the Governing Body

The meeting convened at 10.06.

A01. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr Nick Harkness, Mr Gary McMurray, Dr Laura Milner, Dr Eileen Stewart and Mrs Lee Campbell.

Dr Moore thanked Members for attending the midday meeting and advised that for reasons of appropriateness Staff and Student Members were not invited to attend. He informed on the order of business.

A02. DECLARATION OF INTERESTS

The Chair reminded those present to declare at the commencement of the meeting any conflict of interest held in matters to be discussed. No interests were disclosed.

A03. MINUTES OF THE GOVERNING BODY MEETING 23 NOVEMBER 2023

The minutes of the Governing Body meeting of 23 November 2023 were reviewed for accuracy and approved as an accurate record on proposal from Mrs Strachan and seconded by Mrs McCaffrey, subject to a minor spelling correction.

A04. MATTERS ARISING

None to report.

A05. CHAIRMAN'S BUSINESS

- **Actions Log**
- **Correspondence File**

Dr Moore expressed his thanks to staff for assisting learners to achieve success in the recent WorldSkills and CITB competitions. He thanked all staff for their diligence over the year.

A06. COLLEGE DEVELOPMENT PLAN

Mr Sloan referred Members to the commissioning letter, Level 1 Activity Plan and Employer Report Card detailing enrolment and activity targets for 2023-2024. He informed on the new template aligned to the 10X Strategy and advised that further work is required at sector level to populate the template. He advised that Mrs L Campbell continues to work with the sector task and finish group.

**ACTION
By whom**

